

RV/BOAT/TRAILER and VEHICLE REGISTRATION

NAME: (Last, First, MI)	Status: Mark One <input type="checkbox"/> Active Duty Living On Base <input type="checkbox"/> Active Duty Living Off Base <input type="checkbox"/> Reserve/Guard Active Status <input type="checkbox"/> Retired Military <input type="checkbox"/> DOD Civilian	DECAL #	LOT	SPACE
RANK/GRADE:		KEY CARD #		DUTY PHONE
SSN:	HOME ADDRESS:		HOME PHONE:	
ASSIGNED ORGANIZATION:	E-MAIL ADDRESS:		ALT PHONE:	

VEHICLE IDENTIFICATION

<input type="checkbox"/> CAR	<input type="checkbox"/> BUS	<input type="checkbox"/> UTILITY TRAILER	<input type="checkbox"/> TOW DOLLY	<input type="checkbox"/> SLIDE-IN CAMPER	<input type="checkbox"/> 5 TH WHEEL	
<input type="checkbox"/> BOAT	<input type="checkbox"/> CAMP TRAILER	<input type="checkbox"/> TRUCK	<input type="checkbox"/> MOTOR HOME	<input type="checkbox"/> RV	<input type="checkbox"/> OTHER	
LENGTH	WIDTH	MAKE	MODEL	REGISTRATION		NOTE
				STATE	LICENSE NO	

CAR IDENTIFICATION

MAKE	MODEL	YEAR	COLOR	STATE	LICENSE NO.
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PRIVACY STATEMENT

AUTHORITY: 10 USC 8012, Secretary of the Air Force, Powers, Duties, Delegation by Compensation, and 44 USC 8101, Records Management by Agency Hand-General Duties

PRINCIPLE PURPOSE: To certify with requirements for on-base storage of trailers, boats, etc.

ROUTINE USE: To provide a record for controlling privately owned trailers, which are authorized to be stored on Kirtland AFB.

DISCLOSURE IS VOLUNTARY: Failure to provide this information would result in an individual not being able to store his or her property at KAFB

Read and acknowledge understanding of the claims manual, AFI 51-501 and AFI 51-506, that cognizable and payable claims for damages to or loss of property caused by fire, tornado, lightning, flood, or other unusual occurrence, or by theft or vandalism while located in a storage area for boats, boat trailers, utility trailers, and camper trailers, as duly authorized by base authorities, are limited to those items which cannot be or commonly are not stored within the living areas of one's quarters, and which are reasonably associated with the use of property stored at the authorized area. Small items of substantial value should not be left in the authorized storage area.

CERTIFICATE OF OWNERSHIP AND SPACE-USE AGREEMENT

1. I certify that the above listed property is registered to me in accordance with pertinent state laws.
2. I acknowledge that it is my responsibility to maintain my assigned parking slot in a neat and orderly manner, and that such responsibility will continue until I secure a release from Outdoor Recreation upon termination of the slot. I further acknowledge that I am to notify Outdoor Recreation of any change/disposition of property, or change in my address. I acknowledge that only 1 registered property item may be in any spot at any time.
3. I acknowledge that my property must be able to be moved at any time within 30 days of notification. I acknowledge that if I do not comply with a notice to move my property, it will be moved at owner's expense after the 30-day deadline. Furthermore, I release the US Air Force, its agents, employees, and volunteers from any liability to damage caused to my property, before, during or after its re-location.

SIGNATURE OF MEMBER	DATE	SIGNATURE OF ODR STAFF	DATE
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REGISTRATION PRIORITIES

- 1a. Active duty military personnel assigned to Kirtland AFB who lives on base.
 - 1b. Active duty military personnel assigned to Kirtland AFB who lives off base.
 - 2. Reserve and guard members on active status at Kirtland AFB, NM.
 - 3a. Retired military personnel residing in Albuquerque, NM
 - 3b. Retired military personnel residing within 100 mile radius of Kirtland AFB, New Mexico
 - 4. DoD Civilians will be assigned spaces only when spaces become available.
- Lower priority personnel may be bumped by higher priority personnel and required to vacate spaces. In the event of eviction notice, occupants must vacate space within 30 days of notification.

INITIAL BY EACH STATEMENT

____ I acknowledge and understand that I store my vehicle at my own risk. (2.2.4)

____ I realize that while my property is in the RV storage lot, it is susceptible to vandalism and other damage. I understand that **it is the policy of the Commander of Kirtland Air Force Base to have proof of sufficient liability and comprehensive insurance on my property** to cover all claims resulting from theft, vandalism, fire, lightning, flood, tornado, or other unusual occurrences while the vehicle is in the storage lot. (2.2.4)

____ I acknowledge that it is my responsibility to maintain my property in good working order, maintain a current state vehicle registration, current insurance and maintain appearance of the immediate area surrounding the vehicle (i.e., weeds, clutter-free, trash picked up, etc). I will not repair or modify vehicles in the RV storage area. (2.2.1)

____ I acknowledge that the storage of hazardous waste, materials and containers is strictly prohibited. (2.2.3)

____ I agree that I will terminate registration in person and return gate entry card at Outdoor Recreation office prior to any move or permanent change of station (PCS), discharge, or the sale of RVs within 2 weeks of vacating the area. (2.2.7)
I will continue to be charged until the gate entry card is returned to Outdoor Recreation. (2.2.5)

____ When the RV storage lots are full and no parking space is available to Priorities 1a and 1b, (specified on the RV/BOAT/TRAILER and VEHICLE Registration) the most recently registered lowest priority patron will be required to vacate the RV storage lot within 30 days of notification. Failure to vacate in the allotted time will result in the vehicle being impounded at the owner's expense. (3.2.3)

____ I acknowledge that if payment is 60 days past due, the property will be deemed abandoned. Any property that is deemed abandoned in the RV storage lot will revert to the Non-Appropriated Fund Instrumentality (NAFI) that supports the RV storage lot. The item may be impounded or disposed of in any manner the NAFI deems suitable. (2.2.8)

____ I acknowledge that if I do not comply with listed requirements, Outdoor Recreation may impound my vehicle(s) at my expense. (3.6)

Property Owner (Printed Name)	Property Owner (Signature)	Date
Witness (Printed Name)	Witness (Signature)	Date